Regulations and guidelines Mini-Grants from "ici. here together."

05.12.2025

Preliminary remarks

The Foundation for Language and Training Promotion (SSUB) launched the “ici. here together.” funding programme in the autumn of 2021. The Federation of Migros Cooperatives is the founder of the SSUB.

The “ici. here together.” funding programme supports initiatives and projects in the field of migration and integration. It offers funding to local and regional projects that bring together people from different cultural backgrounds with the aim of enhancing cohesion.

"ici. here together." supports project management organisations that promote coexistence in Switzerland with small amounts from CHF 500 to CHF 2500. A mini-grant can be used to try out an idea, realise a small project or cover ongoing project costs. The mini-grants comply with the basic principles of the "ici. here together." funding programme and support projects and initiatives in the following areas:

- “Here together in everyday life”: clubs, meetings, groups, one-on-one projects and networks that bring people from different backgrounds and cultures together to strengthen social cohesion.

- “Here together in all our languages”: services that support children up to the age of six and their families in speaking their family languages outside the home too, thereby promoting social diversity.

The call for applications runs from 2 April 2024 to 30 November 2026.

Contact

The SSUB has appointed the Swiss Academy for Development (SA4D) as the main contact and coordinator for project funding applicants (project management organisation).

Enquiries

All enquiries (financial enquiries, requests for advice, etc.) should be addressed to the SA4D contact at info@ici-gemeinsam-hier.ch

1. **Main obligations of the project management organisation**

   a) The project management organisation undertakes to provide the services outlined in its project proposal and to implement the listed activities. If any problems arise during the implementation of the project, which render the agreed completion of the project impossible, SA4D must be informed immediately so that solutions can be sought jointly. In the event of any improper use of the funding, SSUB has the right to reclaim its contributions in whole or in part.
   b) The project management organisation fills out a short report after the end of the funding period.

2. Details of the support provided by the SSUB as part of the "ici. here together." funding programme.

a) Payment of the awarded grant; the amount includes any value-added tax due. [1]

3. General provisions and instructions for the project management organisation

a) The project management organisation expressly undertakes to act in accordance with all applicable legal and regulatory requirements when running their projects and to refrain from any acts or omissions that could damage the reputation of SSUB or of the other partners.

b) The project management organisation expressly guarantees that neither the project management organisation nor its employees, volunteers, organs or representatives, will offer, promise or procure undue financial or other incentives for a third party in connection with the projects in order to induce the third party or another party to perform their tasks inappropriately or incorrectly or to act in a manner that is inappropriate or unsuited to their position.

c) The project management organisation confirms that all payments are properly and completely recorded in the accounts. If the project management organisation is not subject to a statutory audit, it undertakes to have its annual financial statements audited by an external independent auditor. Upon request, the project management organisation shall make its accounts and annual audit reports available to SA4D to verify compliance with this provision. In addition, the project management organisation shall provide SA4D upon request with a complete overview of all compensation paid for the project.

d) There is no entitlement to annually recurring grants.

4. Communication: requirements for the project management organisation

a) Mention of funding by the "ici. here together." funding programme in the project management organisation's communication (online and offline): the project management organisation undertakes to proactively and prominently integrate the "ici. here together." funding programme, including the planned logo, into the project communication and to use the branding and wording on the website.

b) If required, the project management organisation shall provide SSUB/"ici. here together." with photos, videos, etc from the projects free of charge. The project management organisation ensures that it holds all necessary rights for the use of these photos, videos and other materials (in particular, the consent of persons shown) and that no third-party rights are being violated.

c) The project management organisation grants SSUB/"ici. here together." the right to communicate about the projects; "ici. here together." may, at its own discretion,

[1] The project management organisation must independently establish whether there is any VAT liability and settle any outstanding tax due to the VAT authority.

continue to communicate about the partnership and the services provided even after the end of the project / after the end of the funding cycle (without any additional compensation owed). The project management organisation adheres to the embargo periods for media releases of "ici. here together."

5. Communication: recommendations to the project management organisation

a) The local media work of the project management organisation is welcomed by "ici. here together." To achieve an optimal communication effect and utilise synergies, the project management organisation informs SA4D about planned media events and media releases via info@ici-gemeinsam-hier.ch. The project management organisation proactively informs "ici. here together." about the resonance of the project in the media. Media reports can be linked and published at www.ici-gemeinsam-hier.ch.

b) Social media: the project management organisation follows "ici. here together." on Facebook and Instagram:
https://www.instagram.com/ici.gemeinsamhier/

https://www.facebook.com/ici.gemeinsamhier

The project management organisation likes and shares the ici posts on social media.
When creating their own posts, the project management organisation occasionally marks the ici channels and uses the hashtag in the respective language #icigemeinsamhier #iciensemble #iciinsiemequi.
The project management organisation subscribes to the newsletterof the funding programme.

6. Duration and network meetings

a) Funding under the "ici. gemeinsam hier." funding programme begins with the acceptance of these provisions by the project management organisation and ends on 30 November 2026 at the latest.
b) The project management organisation participates in the networking events wherever possible.

7. Data protection, copyrights and insurance

a) The project management organisation undertakes to process personal data which it receives or collects in the context of the funding programme exclusively in accordance with the applicable data protection provisions. The project management organisation undertakes, in particular, to treat such personal data in confidence and take appropriate technical and organisational measures to protect it. The processing of personal data by SSUB is governed by the Migros Privacy Notice, available at https://privacy.migros.ch/en.html.

b) The copyrights for productions created within the framework of "ici. here together." areheld by the producers. Any SUISA fees or other fees, which are incurred for the use of third-party intellectual property, shall be borne by the project organiser. The

project management organisation is responsible for clarifying the payment of any usage fees.

c) Insurance against any risk (accident, illness, liability) and payment of social security benefits and other social security contributions for any employees and/or external agents is the sole responsibility of the project management organisation.

8. Applicable law and jurisdiction

a) All legal relationships between SSUB and the project management organisation shall be governed exclusively by Swiss law to the exclusion of conflict-of-law rules.

b) The exclusive place of jurisdiction for all disputes is the City of Zurich.